

Franklin Township Portage County, Ohio
Application for a Zoning Certificate

Application Number _____

To the Board of Township Trustees:

The undersigned hereby applies for a Zoning Certificate for the following use, to be issued on the basis of the representations contained herein, all of which the applicant and owner says are true:

	Applicant	Owner
Name		
Address		
Telephone		

Location of Property _____

Permanent Parcel Number (15 digits) ____-____-____-____-____-____ Zoning District ____

Occupant _____

Structure _____

Application Type:

- ☐ Permitted Use Residential ☐ Permitted Use other than Residential
- ☐ Conditional Use ☐ Use Resulting from a BZA Decision

Application for Permitted Use Residential shall include the requirements of Section 201.03 A, B and C. 1 through 7 of the Zoning Resolution.

Application for Permitted Use other than Residential shall include the requirements of Section 201.03 C. 8 of the Zoning Resolution.

Application for Conditional Use shall follow Section 202.02 and shall include the requirements of Section 202.03 A of the Zoning Resolution.

Application for Use Resulting from a BZA Decision shall include a copy of that decision along with the applicable requirements of the Zoning Resolution.

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Per section 200.07 **Inspections of Improvements** the applicant agrees to notify the zoning inspector when the physical layout of all buildings has been completed. The zoning inspector will then inspect the layout in the field for compliance with the Zoning Resolution. The inspection must be done before the start of any excavation.

Date of Inspection: _____ Zoning Inspector signature: _____

Per section 200.08 **Certificate of Zoning Compliance** the applicant/owner agrees to notify the Zoning Inspector when the building is ready for occupancy or use. The Zoning inspector will then determine compliance and issue a certificate of compliance within 14 days of notification. In the event of non compliance the Zoning Inspector will issue the applicant a written account of the reasons for noncompliance. If no action is taken by the Zoning Inspector within the 14 day time period the applicant may use said premises.

On a separate sheet of paper make a sketch of the lot showing existing buildings and proposed new construction or use for which application is made. Fill in exact dimensions and indicate north. All dimensions are to be in feet.

- | | |
|--|---|
| a) Main road frontage _____ | e) Depth of lot from right-of-way _____ |
| b) Set back from the road
right-of-way _____ | f) Dimensions of structure
Width _____
Depth _____ |
| c) Side yard setback
____side_____
____side_____ | g) Highest point of structure above
front finished grade _____ |
| d) Rear yard setback _____ | h) First floor square feet _____
Total square feet _____ |

Remarks _____

Applicant Signature _____

Owner Signature _____

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ORC 519.16

Upon the basis of application number _____, the statements in which are made a part hereof, the proposed usage is found to be in accordance with the Franklin Township Zoning Resolution and is hereby approved for the _____ Zoning District.

Zoning Inspector Signature _____

Fee Paid _____

Date of Issuance _____

If the work described in the application, including change of use, has not begun within twelve (12) months from the date of issuance, this Zoning Certificate shall expire on

_____.

If the work described in this application has not been substantially completed within 2 years of the date of issuance, this Zoning Certificate shall expire on

_____.